



Amandine
 GRENOT
 June 23rd 1998, 19 years old
 Driving licence : B category

CONTACTS

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 69003 LYON

INTERESTS

- Basketball
- Traveling

EDUCATION

- 2017/2018:** first year of BTS (Advanced Technician Certificate) in International Business
 Main subjects: business development, market research, economy
 Lycée Auguste et Louis Lumière – Lyon
- 2016/2017:** first year of double bachelor degree
 Main subjects: humanities and applied foreign languages
 Université Jean Moulin Lyon III in Lyon
- 2015/2016:** Baccalaureate diploma in economy and sociology
 Main subjects: history, economy, languages, psychology, sociology...
 Lycée Saint Denis – Annonay

WORK EXPERIENCE

- 07 July to 11 August 2017:** administrative assistant with « J.GRENOT SA » Annonay:
 - entry of customers quotes and bills on the company software
 - drafting brief to answer tenders
- 17 May to 12 July 2017:** manufacturing plant operator with « Annonay Production France » - Annonay:
 - soldering liners on machinery pair-work
 - respect of plans, shapes and measurements
- 27 June to 12 August 2016:** handler in the agri-food industry with « Le Fermiers de l'Ardèche »- Félines:
 - order picking
 - preparation and forwarding of boxes
- 20 of July to 15 August 2015:** waitress in the restaurant « Le Golf » -Saint Clair:
 - order taking
 - client reception
 - satisfying quest requirements
 - waiting on table
- 30 June to 07 August 2014:** room clerk in the restaurant « Le Golf » - Saint Clair:
 - bartending
 - waiting on table
 - laying and clearing tables

LANGUAGES AND INFORMATIC SKILLS

Languages:

English: secondary school level

Spanish: secondary school level

French: mother tongue

Computing:

Pack Office

Messaging tools

Internet